

Installation guide for the MUL Upload Client for Microsoft® Windows®

Version: 2026-Q4

0. Premises

You should be running a current version of Microsoft Windows 11. Older systems are not officially supported by us.

Additionally, you need a working internet connection.

1. Installation of the MUL Upload Client

Open your web browser and download the MUL Upload Client from the following address:

<https://infotech.unileoben.ac.at/software>

Double-click the downloaded **.msi** file in Windows Explorer:

Name	Date modified	Type	Size
MUL-UploadClient-3.0.1.msi	05/10/2026 10:48	Windows Installer ...	56.675 KB

Fig.0: MUL Upload Client installation program

When installing the MUL Upload Client for the first time, you may be prompted by a warning popup of the Windows SmartScreen protection system. In the first window on the left side, click on “More info” and allow the installation by clicking on “Run anyway” in the follow-up window on the right side:

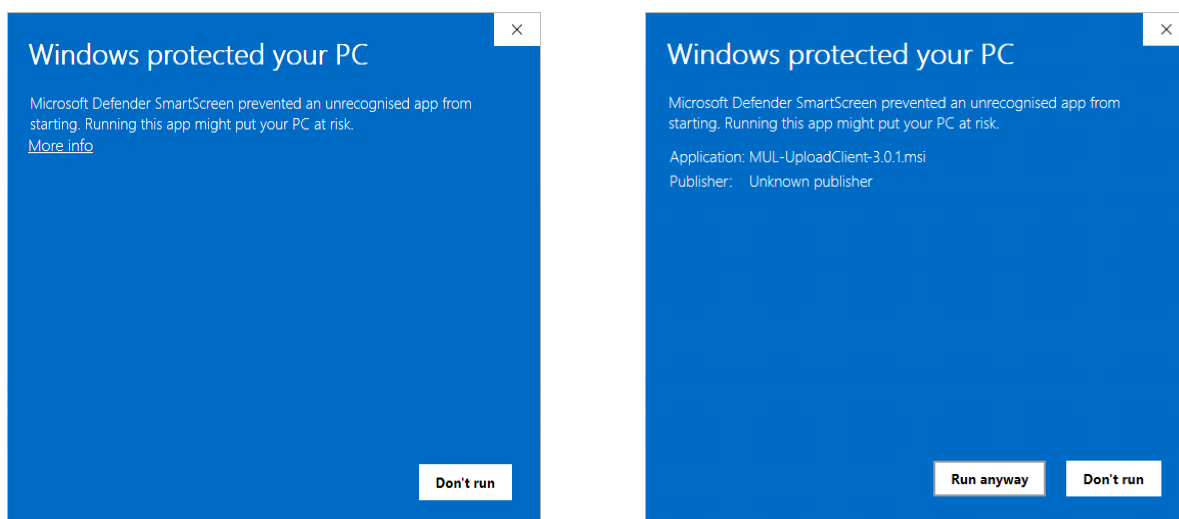


Fig.1: Windows SmartScreen warning

Afterwards you will receive another warning message, this time by the Windows User Account Control system. Confirm this as well by clicking on “Yes”:

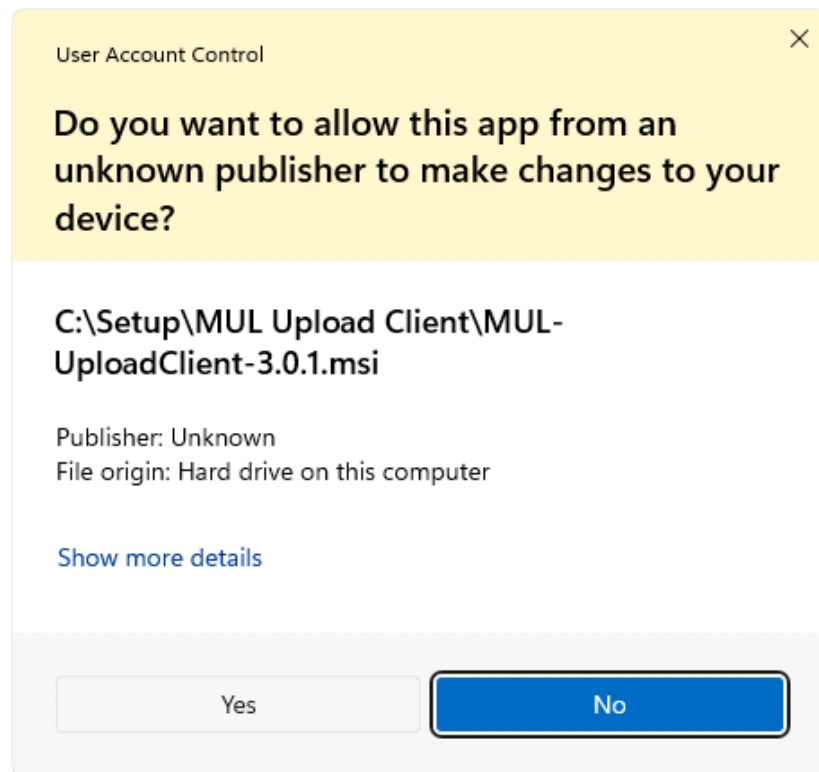


Fig.2: User Account Control warning

You will now find a launcher icon called “MUL-Upload Client” on your desktop:



Fig.3: MUL Upload Client Icon

2. Starting the MUL Upload Client

Double-click that icon to launch the MUL Upload Client. Once it's running you may log in with the credentials you will receive by your lecturer:

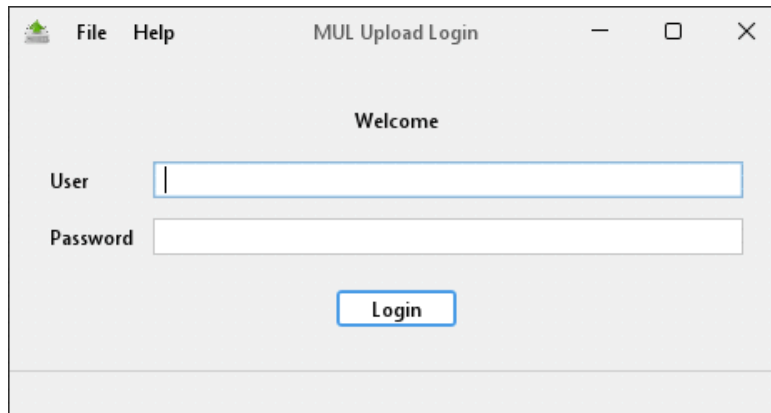


Fig.4: The MUL Upload Client up and running

3. Resetting your password

Should you have forgotten your password, you can request a new one via the menu under "Help → Get new password...":

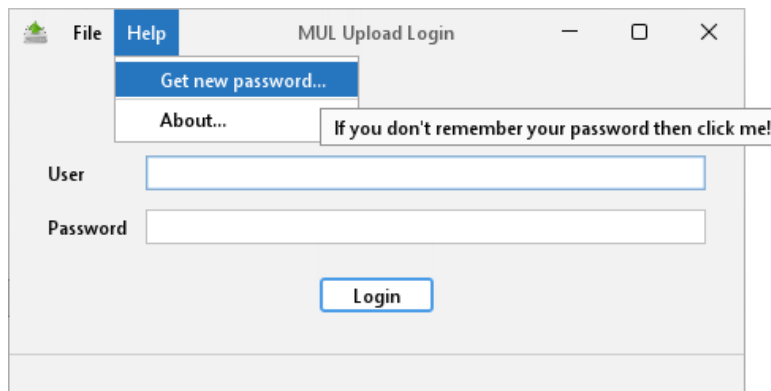
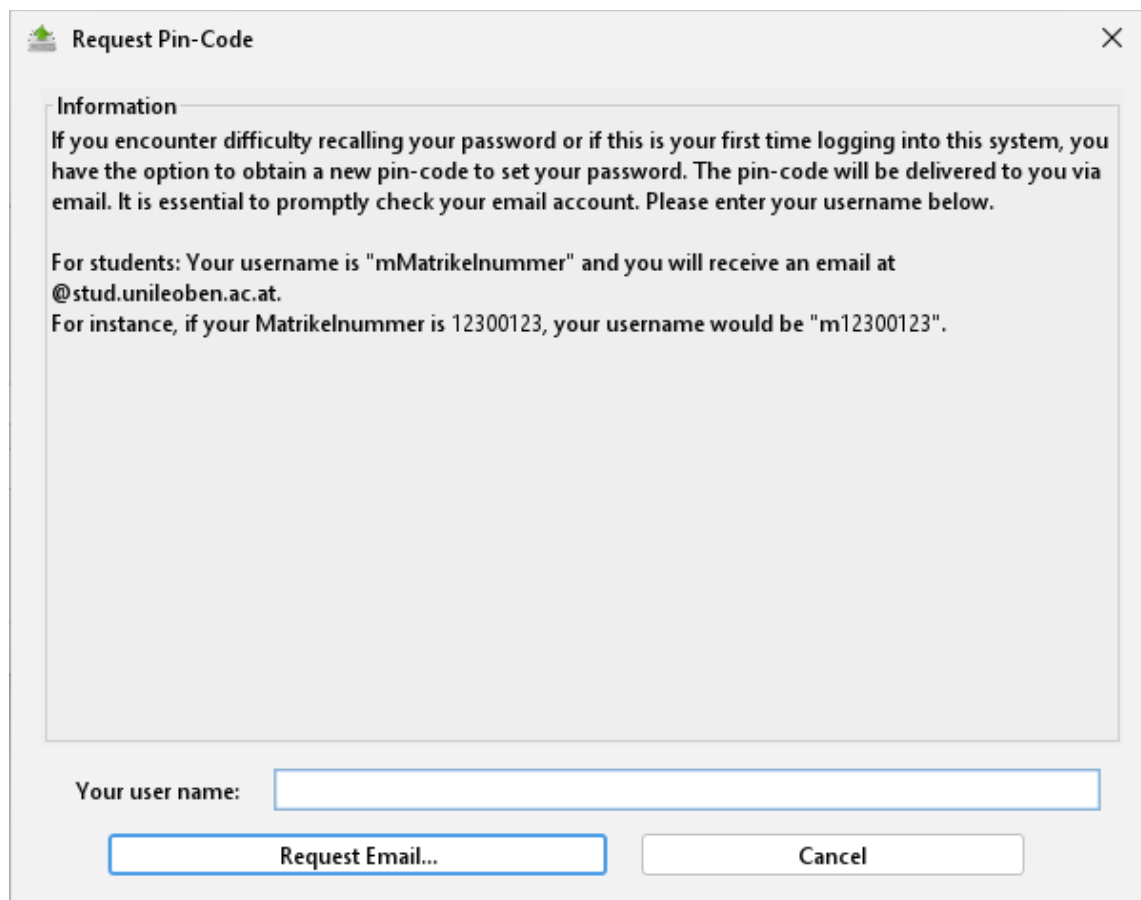


Fig.5: Resetting your password

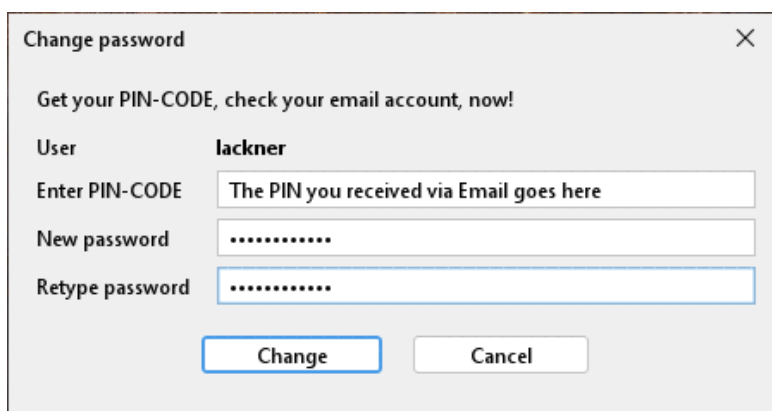
In the following window, enter your matriculation number for a user name and click on "Request Email...". Shortly afterwards you will receive an Email in your student account inbox containing the required PIN code:



The dialog box is titled "Request Pin-Code" and contains an "Information" section. The text in the information section reads: "If you encounter difficulty recalling your password or if this is your first time logging into this system, you have the option to obtain a new pin-code to set your password. The pin-code will be delivered to you via email. It is essential to promptly check your email account. Please enter your username below." Below this, it specifies: "For students: Your username is 'mMatrikelnummer' and you will receive an email at @stud.unileoben.ac.at. For instance, if your Matrikelnummer is 12300123, your username would be 'm12300123'." At the bottom, there is a label "Your user name:" followed by a text input field. Below the input field are two buttons: "Request Email..." and "Cancel".

Fig.6: Request PIN-Code via Email

Enter your PIN code and your desired password in the following window and click "Change":



The dialog box is titled "Change password" and contains the instruction: "Get your PIN-CODE, check your email account, now!". It has four input fields: "User" with the value "lackner", "Enter PIN-CODE" with the placeholder text "The PIN you received via Email goes here", "New password" with masked characters ".....", and "Retype password" with masked characters ".....". At the bottom are two buttons: "Change" and "Cancel".

Fig.7: Reset your password

You may now log in with the newly chosen password.